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Title of Document: **Contacts with Agency Heads of other State Departments, Constitutional Offices, and Certain State Government Executives**

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Applicability: **All DDSN Programs and Facilities**

Contacts with other agency heads, the Governor, members of his Executive Staff, other constitutional officers, or the State Auditor will be coordinated by the State Director, or in his absence, the Deputy State Director. This includes written, verbal and electronic communications.

Contacts with the State Office of Human Resources, General Services, and other governmental offices designed to carry out the day-to-day operations of the Department, and contacts with other agencies at less than agency head levels will be coordinated by the Deputy State Director, or Associate State Directors or their designees.

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